

REQUEST FOR PROPOSALS
TOWN OF CENTURY
Consulting Services for
Coordinator of Ongoing Projects

The Town of Century, Florida is soliciting proposals from qualified individuals or firms interested in providing for the development, enhancement, continuation, and implementation of ongoing projects including, but not limited to the American Rescue Plan Act, Florida Department of Environmental Protection's State Revolving Loan Fund Projects which are not matched with Small Cities Community Development Block Grants, the FDOT Relocation Project, and administration and implementation of the SHIP Housing Assistance Interlocal Agreement. These matters will eventually close and new matters will be assigned as needed.

This position requires a Bachelor's Degree with a minimum of five (5) years experience in grant writing and grant implementation.

Those firms or individuals interested in submitting a proposal must request, in writing, a copy of the *Request for Proposals for the Town of Century Coordinator of Ongoing Projects* from Kristina Wood, Deputy Town Clerk, 7995 North Century Boulevard, Century, Florida 32535 by mail or by email: kwood@centuryflorida.us. Provide the company name, contact person, address, phone number, and email address in all requests. **Proposals must be submitted in electronic format to Kristina Wood, Deputy Town Clerk, at kwood@centuryflorida.us and must be received by 12:00 p.m., local time, Friday, February 18, 2022, to be considered.**

The Town of Century, Florida proposes to award a contract to the provider whose proposal is deemed most advantageous to the Town. The Town of Century reserves the right to reject any or all proposals, to waive any irregularities in the proposal process, and if an award is made, will be made to the most responsible firm whose proposal indicates the award will be in the best interest of the Town of Century. The Town further certifies that it will not discriminate during the selection process on the basis of race, color, national origin, age, disability, sex, gender identity, religion, marital status, or familial status.