



**Administrative Guidelines  
Alabama Student Registration  
Escambia County School District**

The Escambia County School District, Florida in cooperation with the Baldwin County, Alabama and Escambia County, Alabama School Districts has ended their agreement to accept students across state lines.

**The following standard operating procedures have been placed into effect:**

1. End the agreement beginning with the 2009-2010 school year.
2. Alabama students currently enrolled may complete the level they are approved for at this time.
3. As part of the registration procedures for Escambia County School District, for schools near the county lines, a Florida driver's license is required by the parent or guardian in order to enroll, along with a utility bill or lease/mortgage contract. If moving to the area from out of state, a 30 day grace period will be allowed with the student withdrawn at the end of the grace period if no documentation is presented.
4. The following schools must retain this documentation:
  - a. Northview High
  - b. Tate High
  - c. Beulah Academy- Charter
  - d. Ernest Ward Middle
  - e. Ransom Middle School
  - f. Beulah Elementary
  - g. Blue Angels Elementary
  - h. Bratt Elementary
  - i. Byrneville Elementary-Charter
  - j. Hellen Caro Elementary
  - k. Jim Allen Elementary
  - l. Molino Park Elementary
5. An Alabama resident employed by the district in a full-time position may apply for an out of district transfer request through the School Choice Office. District Employees may also apply to magnet programs and career academies and be part of the lottery if the student meets the qualifying criteria

**Please contact the School Choice Office if you have any questions.**

**850-469-5448**